

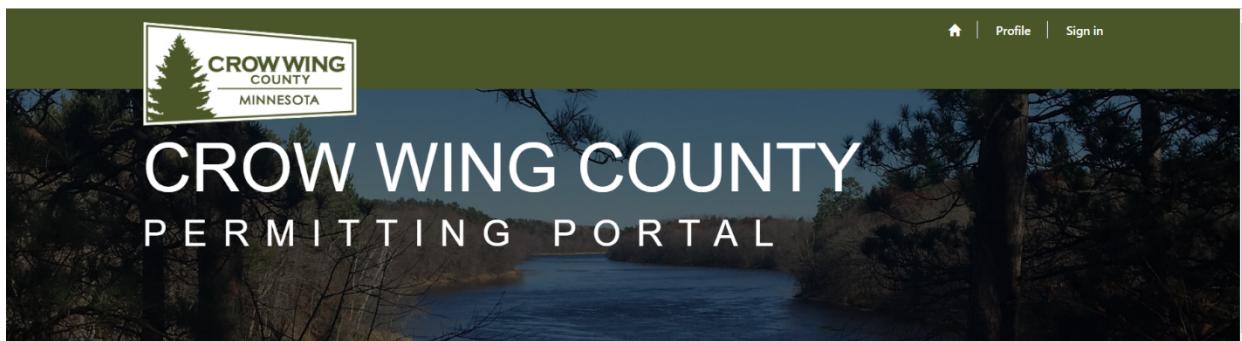
One-Time Maintenance Overview

Welcome to the Crow Wing County Permitting Website. This tutorial has been created to guide you through the one-time maintenance permit. If you have any questions, please call us at: (218) 824-1110 or email at: highwayinfo@crowwing.us

Mailbox supports are available for installation on roads maintained by Crow Wing County, including First and Second Assessment Districts. (Installation does not include a mailbox.)

To order an mailbox support for installation – log on at: <https://envirop permits.crowwing.us>

If you do not have an account in this system, please **register** by clicking the link. If you already have an account, please skip to page 4.



Welcome to Crow Wing County Online Permit Portal

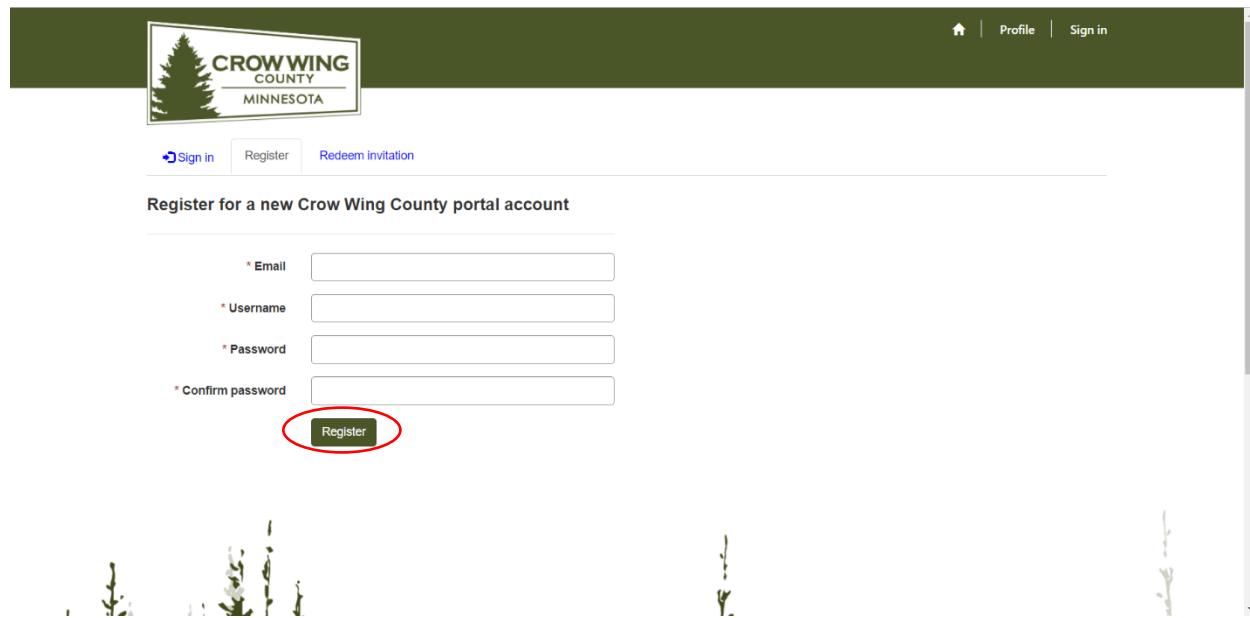
Please [sign in](#) or [register](#) to begin a new application or to view existing applications.

Sign In

Register



Fill in information as required and click **Register**.



Fill in information as required and click **Register**.

Sign in Register Redeem invitation

Register for a new Crow Wing County portal account

* Email

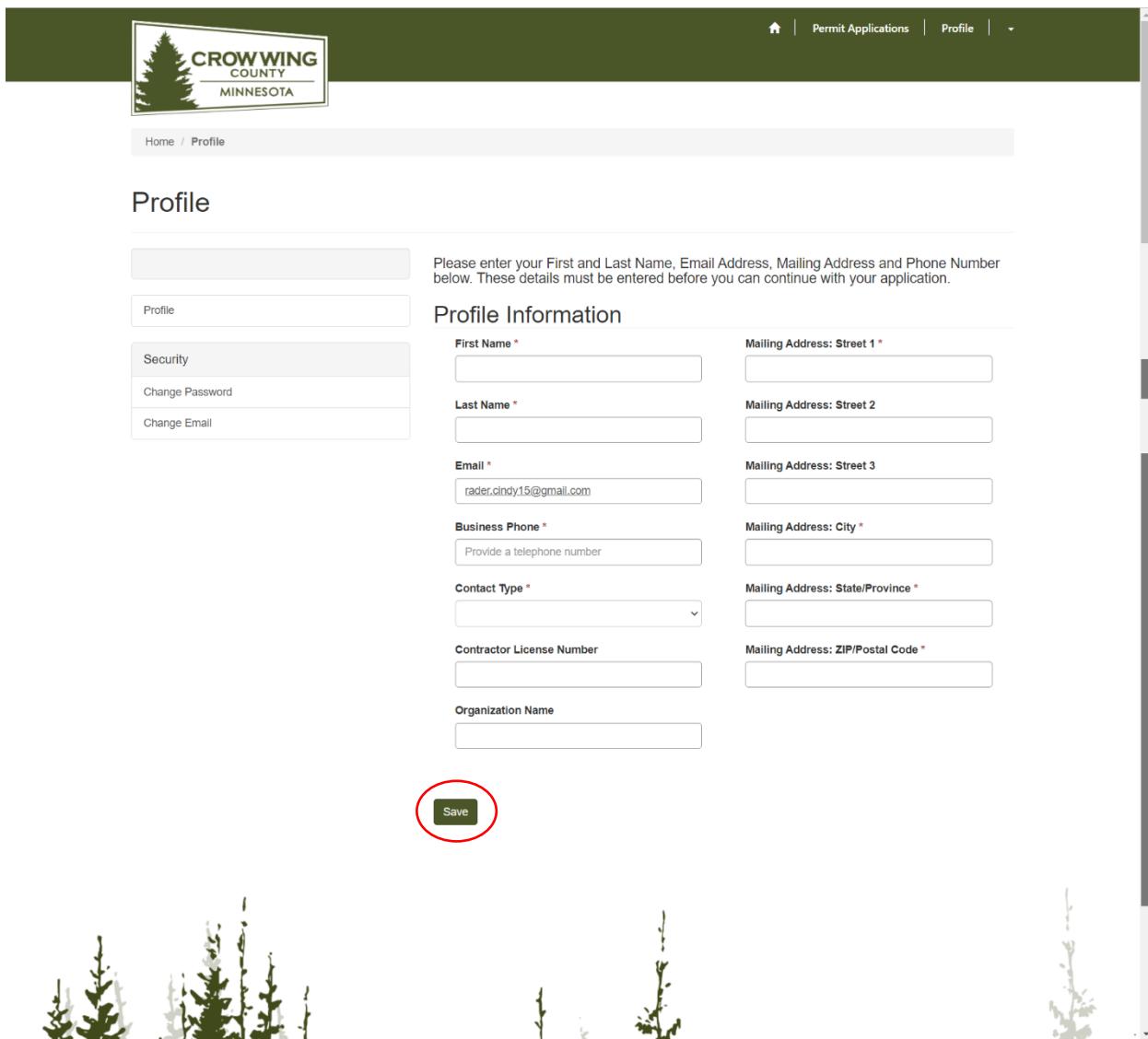
* Username

* Password

* Confirm password

Register

Fill in appropriate information and click **Save**.



The screenshot shows a web-based profile application for Crow Wing County, Minnesota. The header features the county's logo with a pine tree and the text "CROW WING COUNTY MINNESOTA". The top navigation bar includes links for Home, Permit Applications, Profile, and a dropdown menu. The current page is "Profile".

The main content area is titled "Profile Information". It contains the following fields:

- First Name *
- Last Name *
- Email *
- Business Phone *
- Contact Type *
- Contractor License Number
- Organization Name
- Mailing Address: Street 1 *
- Mailing Address: Street 2
- Mailing Address: Street 3
- Mailing Address: City *
- Mailing Address: State/Province *
- Mailing Address: ZIP/Postal Code *

A "Save" button is located at the bottom of the form, and it is circled in red to indicate it is the action to be taken.

Click on Highway Permits.



Welcome to Crow Wing County Online Permit Portal

Here you can apply for permits within Crow Wing County. Please select a department below to view the permit types available to be applied for online through this portal. The system will guide you through the application process & requirements for a complete application. If you find that you don't have all of the necessary materials & documents for submitting your application, this program will auto-save & you will be able to pick up where you left off.

We look forward to working with you!

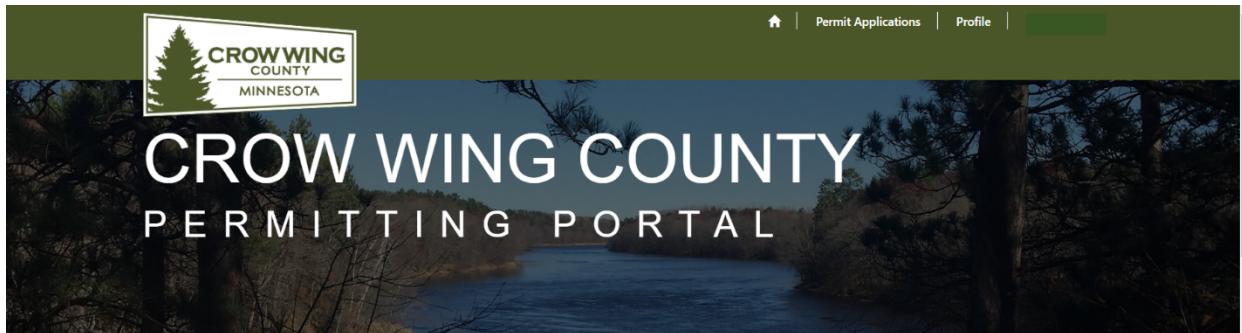
Land Use/Septic/Shoreland Alteration Permits

Highway Permits

Existing Applications



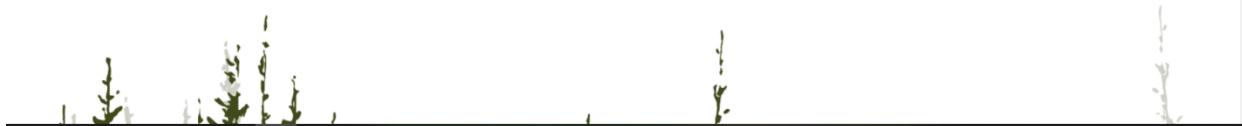
Click on One-Time Maintenance Application.



Welcome to Crow Wing County Online Permit Portal

Here you can apply for permits associated with driveway/entrance accesses, moving oversize loads, order installation of mailbox supports, special events such as parades or races, utility installations, one-time maintenance in the First Assessment District, & specific service signs. The system will guide you through the application process & requirements for a complete application. If you find that you do not have all of the necessary materials & documents for submitting your application, this program will auto-save & you will be able to pick up where you left off. If you have any questions during the application process, please call our Highway team at 218-824-1110 or email highwayinfo@crowwing.us.

We look forward to working with you!



Review the Policy and Petition links. Make sure all of the contact information is correct, then click next.



Home / Incomplete Highway Pe... / One-Time Maintenance

One-Time Maintenance

Contact Information

Petition for Maintenance Service Description

ROADS NOT PUBLICLY MAINTAINED WITHIN THE FIRST ASSESSMENT DISTRICT MAY BE ELIGIBLE FOR ONE-TIME ROAD MAINTENANCE SERVICE. REVIEW THE POLICY FOR MAINTENANCE SERVICE TO DETERMINE IF YOUR ROAD IS ELIGIBLE. AT LEAST 51% OF THE PROPERTY OWNERS MUST SIGN A PETITION TO REQUEST SERVICES.

[Link to Maintenance Policy](#)
[Link to Maintenance Petition](#)

Applicant *

Phone

Email

Mailing Address Street 1

Mailing Address Street 2

Mailing Address City

Mailing Address State

Mailing Address Zip Code

Next

Enter the road information, then click next.



Home / Incomplete Highway Pe... / One-Time Maintenance

One-Time Maintenance

Contact Information Road Information

Road where maintenance will occur

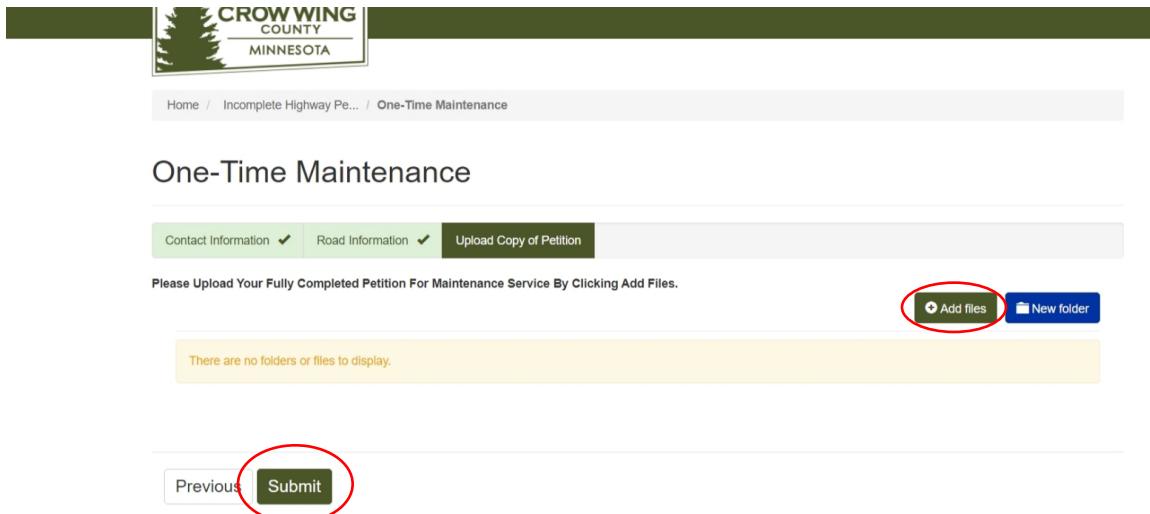
Please provide the starting point for maintenance work

Please provide the ending point for maintenance work

Please provide any additional information regarding work requested

Previous **Next**

Upload your completed petition for maintenance by clicking the add files button, then click Submit.



The screenshot shows a web page for "One-Time Maintenance" under the "Incomplete Highway Pe..." category. At the top, there is a navigation bar with "Contact Information" and "Road Information" both marked with a checkmark, and a "Upload Copy of Petition" button. Below this, a message says "Please Upload Your Fully Completed Petition For Maintenance Service By Clicking Add Files." To the right of this message are two buttons: "Add files" (circled in red) and "New folder". A yellow message box below the message states "There are no folders or files to display." At the bottom left, there is a "Previous" link and a "Submit" button (also circled in red).