

Specific Service Sign Overview

Welcome to the Crow Wing County Permitting Website. This tutorial has been created to guide you through the specific service sign application. If you have any questions, please call us at: (218) 824-1110 or email at: highwayinfo@crowwing.us

If you do not have an account in this system, please **register** by clicking the link. If you already have an account, please skip to page 4.



Welcome to Crow Wing County Online Permit Portal

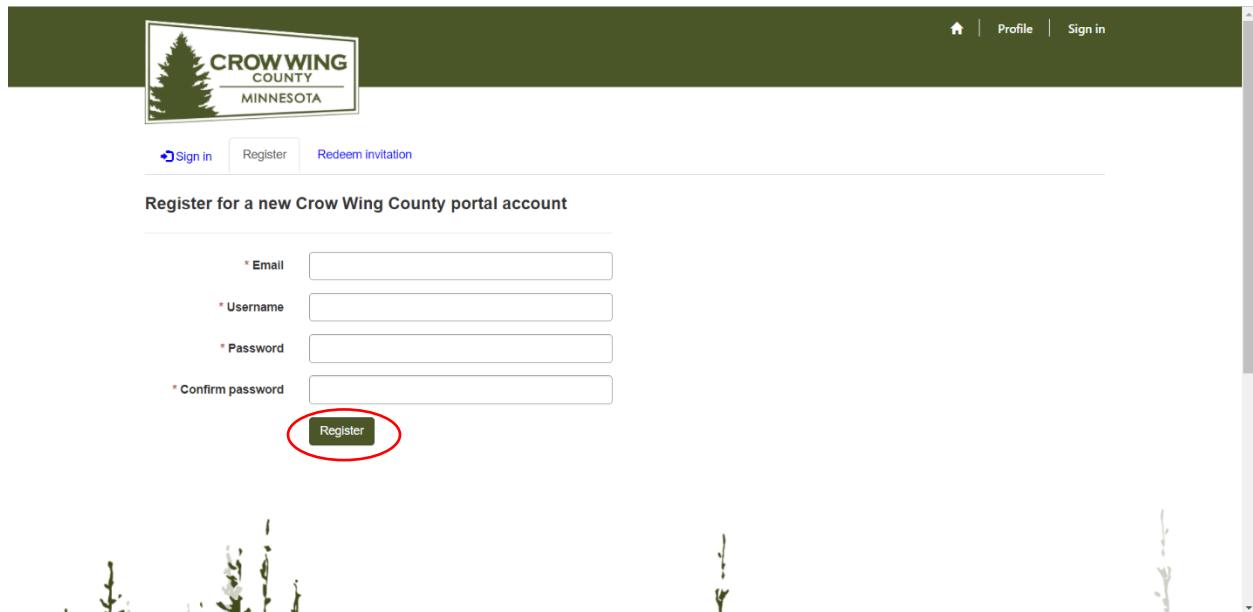
Please [sign in](#) or [register](#) to begin a new application or to view existing applications.

Sign In

Register



Fill in information as required and click **Register**.



Register for a new Crow Wing County portal account

* Email

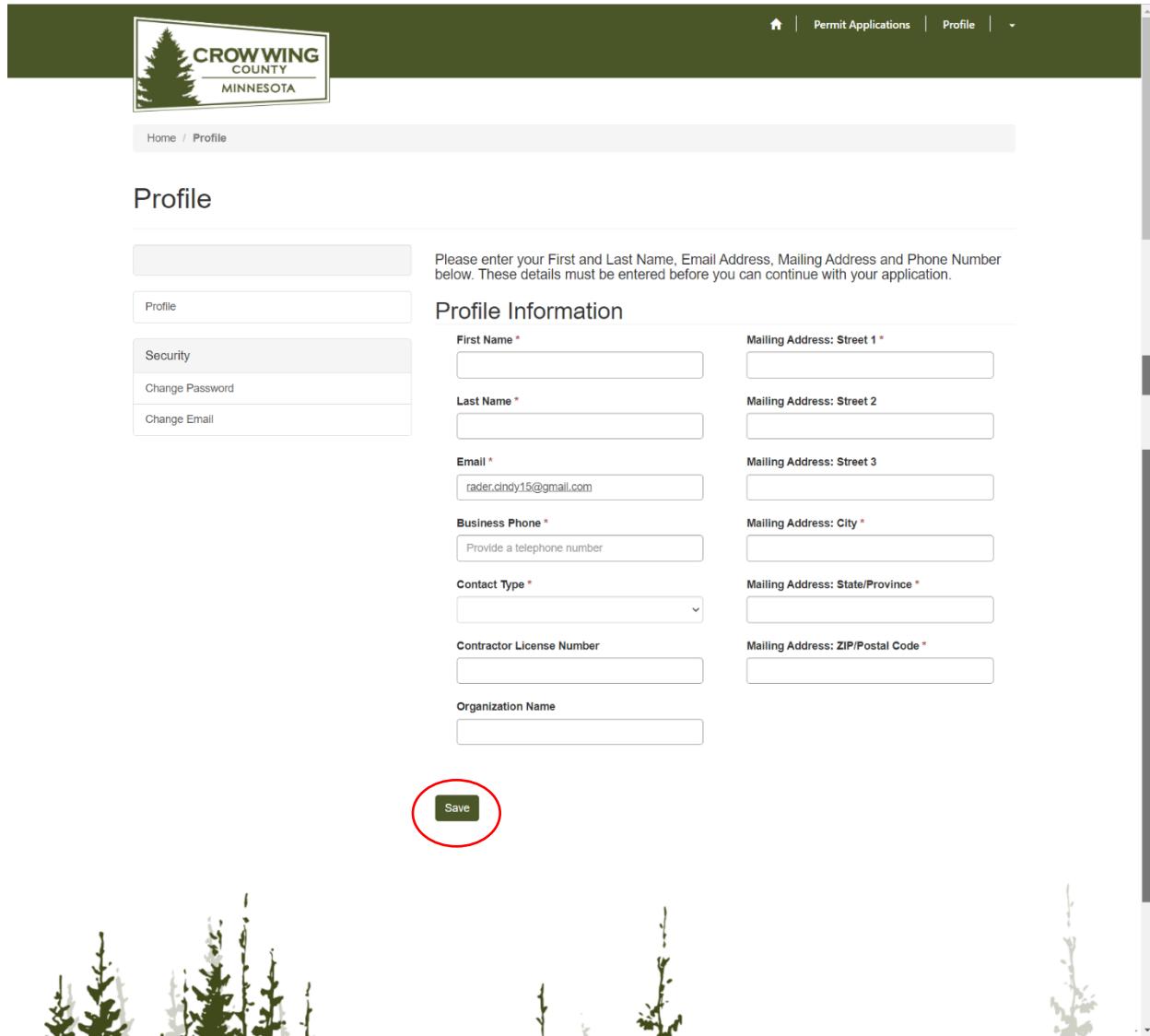
* Username

* Password

* Confirm password

Register

Fill in appropriate information and click **Save**.



The screenshot shows a web-based application for profile management. At the top, there is a dark header bar with the Crow Wing County Minnesota logo on the left and navigation links for Home, Permit Applications, Profile, and a dropdown menu on the right. Below the header, the page title is "Profile".

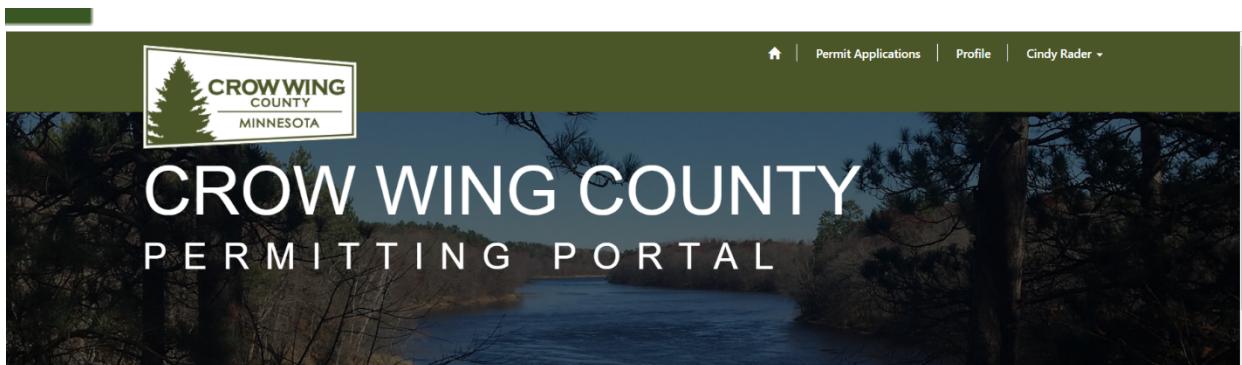
On the left, there is a sidebar with links for Profile, Security, Change Password, and Change Email. The main content area is titled "Profile Information". It contains several input fields for personal and contact information, each with a required asterisk (*).

The fields are arranged in two columns:

- First Name * (input field)
- Mailing Address: Street 1 * (input field)
- Last Name * (input field)
- Mailing Address: Street 2 (input field)
- Email * (input field containing "rader.cindy15@gmail.com")
- Mailing Address: Street 3 (input field)
- Business Phone * (input field containing "Provide a telephone number")
- Mailing Address: City * (input field)
- Contact Type * (dropdown menu)
- Mailing Address: State/Province * (input field)
- Contractor License Number (input field)
- Mailing Address: ZIP/Postal Code * (input field)
- Organization Name (input field)

At the bottom center of the form, there is a prominent "Save" button, which is highlighted with a red circle.

Click on Highway Permits.



Welcome to Crow Wing County Online Permit Portal

Here you can apply for permits within Crow Wing County. Please select a department below to view the permit types available to be applied for online through this portal. The system will guide you through the application process & requirements for a complete application. If you find that you don't have all of the necessary materials & documents for submitting your application, this program will auto-save & you will be able to pick up where you left off.

We look forward to working with you!



Click on Specific Service Sign.



Welcome to Crow Wing County Online Permit Portal

Here you can apply for permits associated with driveway/entrance accesses, moving oversize loads, order installation of mailbox supports, special events such as parades or races, utility installations, one-time maintenance in the First Assessment District, & specific service signs. The system will guide you through the application process & requirements for a complete application. If you find that you do not have all of the necessary materials & documents for submitting your application, this program will auto-save & you will be able to pick up where you left off. If you have any questions during the application process, please call our Highway team at 218-824-1110 or email highwayinfo@crowwing.us.

We look forward to working with you!



Review the list of eligible businesses before proceeding. Next enter the business information and the information for the sign. Then click **Next**.



Home / Incomplete Highway Pe... / Specific Service Sign

Specific Service Sign

Specific Service Sign

Specific Service Signs direct travelers to a specific tourism-related business.
View the list of eligible businesses [before applying for a specific service sign.](#)

[Examples of Specific Service Signs](#)

Full Name of Business

Description of business services provided

Sign Line 1 (Limited to 12 Characters)

Sign Line 2 (Limited to 12 Characters)

Next

Make sure all of the applicant information is correct. Hover over the search button, click it, and select the type of sign. Then select **Next**.



Home / Incomplete Highway Pe... / Specific Service Sign

Specific Service Sign

Specific Service Sign Applicant Information

Name *

Phone

Provide a telephone number

Cell Phone

Provide a telephone number

Email

Mailing Address

Type of Sign



Previous

Next

Fill out the location information and click **Next**.



Home / Incomplete Highway Pe... / Specific Service Sign

Specific Service Sign

Specific Service Sign ✓ Applicant Information ✓ **Location Information**

Intersection where sign to be located

How many miles is the sign from your business?

Direction to business from the signed intersection

Is this a seasonal business?

No Yes

[Previous](#)

Next

Review the sign policy, acknowledge that you have read it, and then click **Proceed to Payment Summary**.



Home / Incomplete Highway Pe... / Specific Service Sign

Specific Service Sign

Specific Service Sign ✓ Applicant Information ✓ Location Information ✓ Terms and Conditions

[Review Service Sign Policy](#)

[Click to review the Service-Sign-Policy](#)

I have read and agree to these terms and conditions: *

No Yes

[Previous](#) [Proceed to Payment Summary](#)

Review payment summary. Choose either Submit and Pay Online or Submit and Pay in Person or by Mail.



Home / Application Payment Summary

Application Payment Summary

Please note that you **MUST** select a payment option by selecting one of the buttons below in order to submit your permit application for review. Applications submitted without payment will be considered incomplete until payment is established - except for those that do not require a fee. Online payments will be redirected to an online payment vendor for processing. You may need to allow pop-ups to proceed.

Please note that if you have selected "Pay by mail or drop off payment" that you can always return to your application to pay online. Simply select "click here to pay!" from the list of submitted applications on the home page.

Questions about payment can be directed to Crow Wing County Highway Department at 218-824-1110 or highwayinfo@crowwing.us. Our office is located at 16589 County Road 142, Brainerd MN 56401. Business hours are Monday – Friday 8 am to 4:30 pm.

Fee Schedule	Fee	Credit From Previous Payment	Amount Due
Total			\$0.00

[Submit and Pay Online](#) [Submit and Pay in Person or by Mail](#)