



CROW WING COUNTY LAND SERVICES DEPARTMENT WINTER WINDOW AGREEMENT

PROPERTY OWNER INFORMATION

PROPERTY OWNER: _____

PARCEL NUMBER: _____ PHONE NUMBER: _____

PHYSICAL ADDRESS: _____

MAILING ADDRESS (If differs from above): _____

Completion of this form does not constitute any implied approval or indication of compliance with applicable ordinances.

In accordance with Article 37.26(A)(4) of the Crow Wing County Land Use Ordinance and/or in accordance with Article 5.1 (b) of the Short Term Rental Licensing Ordinance, the above-named property owner hereby agrees to have:

- A compliant septic system installed, an Individual Sewage Treatment System (ISTS) compliance inspection completed, or a septic design submitted before **June 1, 2023** for the parcel of property in Crow Wing County, Minnesota, described above. Pursuant to this agreement, should said parcel require the installation of a new system, said property owner further agrees to submit to the Crow Wing County Land Services Department an acceptable replacement design and purchase a septic permit no later than **July 1, 2023**. A conforming septic system shall be installed during the 2023 construction season.
- A wetland delineation completed by a qualified professional delineator before **July 1, 2023** for the parcel of property in Crow Wing County, Minnesota described above.

REASON FOR WINTER WINDOW (At least one checkbox must be selected)	DOCUMENT REQUIRED (At least one checkbox must be selected)
<input type="checkbox"/> Land Use Permit/ Shoreland Alteration <input type="checkbox"/> Public Hearing <input type="checkbox"/> Administrative Subdivision <input type="checkbox"/> Property Transfer <input type="checkbox"/> Short Term Rental	<input type="checkbox"/> Septic Design & Septic Installation Permit <input type="checkbox"/> Site Suitability <input type="checkbox"/> Compliance Inspection <input type="checkbox"/> Wetland Delineation** (Any required survey during the winter should indicate the source of wetland information used, such as: National Wetlands Inventory, field crew approximation, delineator's approximation, aerial mapping, etc.)

****NOTICE for Wetland Delineations:** The Crow Wing County Land Use Ordinance and subsequent resolutions/clarification require that all wetlands within the boundaries of parcels to be divided by certificate of survey or plat be delineated. The Crow Wing County Land Use Ordinance requires minimum lot area standards for all new lots. This form is being signed because it is difficult to delineate wetlands or determine that no wetlands exist, due to lack of vegetation or frozen soils. If, when the wetland delineation is completed, it is determined that Crow Wing County Land Use Ordinance standards cannot be met, lot sizes and/or shapes must be adjusted to make the lots conform to Crow Wing County standards, or the lots will be declared unbuildable.

I hereby understand and swear and affirm that the above information is true and correct.

Date

Property Owner's Signature