

## Brainerd Mississippi River Watershed One Watershed One Plan Policy Committee Meeting

Date: Monday, March 28, 2022

Time: 1:00 to 4:00 p.m.

Crow Wing County Land Services Department  
322 Laurel St.  
Brainerd, MN 56401

### In-Person Attendees:

Jim Chamberlin-Crow Wing SWCD Supervisor  
Diane Jacobson-Crow Wing SWCD Supervisor  
Barb Becker-Todd County Commissioner  
Mark Wedel- Aitkin County Commissioner  
Lee Buchholz-Todd County SWCD Supervisor  
Tom Brutscher-Morrison SWCD Supervisor  
Steve Barrows-Crow Wing County Commissioner  
Wayne Anderson-Aitkin SWCD Supervisor  
Greg Kimman-City of Little Falls  
Greg Blaine-Morrison County Commissioner  
Lance Chisholm, Morrison SWCD  
Shannon Wettstein, Morrison SWCD  
Janet Smude, Aitkin SWCD  
Melissa Barrick, Crow Wing SWCD  
Jacob Frie, Crow Wing County Land Services Supervisor  
Nicole Erickson, Crow Wing County Environmental Specialist  
Chris Pence, Board of Water and Soil Resources (BWSR)

### Online Attendees:

Deja Anton, Todd SWCD  
Amy Kowalzek, Morrison County  
Jeff Hrubes, BWSR Clean Water Specialist

Meeting Started at 1:00 p.m.

1. Introductions: Each person in the room and online stated their name and what they wanted to achieve through this planning process.
2. What is a One Watershed One Plan? Chris Pence presented information regarding what is a One Watershed One Plan, the structural components of programs, reviewed different committees within the process; Program Goals include:
  - a. align local water planning purposes and procedures under this chapter and chapters 103C and 103D on watershed boundaries to create a systematic, watershed-wide, science-based approach to watershed management;

- b. acknowledge and build off existing local government structure, water plan services, and local capacity;
- c. incorporate and make use of data and information, including watershed restoration and protection strategies under section 114D.26;
- d. solicit input and engage experts from agencies, citizens, and stakeholder groups; focus on the implementation of prioritized and targeted actions capable of achieving measurable progress; and
- e. serve as a substitute for a comprehensive plan, local water management plan, or watershed management plan developed or amended, approved, and adopted, according to chapter 103B, 103C or 103D.

3. Committee Roles: Staff and BWSR staff reviewed the committees and roles within the planning process. See BWSR guidelines for committees below:

	Steering Committee (SC)	Technical Advisory Committee (TAC)	Citizen Advisory Committee (CAC)	Policy Committee (PC)
Description	Logistical organization of the planning process and associated meetings.  May provide recommendations to Technical Advisory and Policy Committees	Provides recommendations to Policy Committee.	Provides local input into the planning process.	Decision-making authority.
Participants	Staff from local agencies formally participating in 1W1P by signing the MOA; BWSR staff in an advisory role.	Committee makeup is approved by PC: <u>Must include:</u> Steering Committee & State agencies. <u>May include:</u> reps from other groups as recommended by Steering Committee.	Committee makeup is approved by the PC: <u>Must include:</u> Local stakeholders and citizen leaders.	One elected or appointed board member (plus an alternate) from each entity that signs the 1W1P MOA.
Duties	1. Setting agendas 2. Coordinating meeting logistics 3. Provide TAC membership recommendations to PC. 2. Distil feedback from the TAC and PC and provide direction to the plan writer. 3. Make additional recommendations to the TAC and PC.	1. Make recommendations on the plan to the PC. The bulk of input in development of the plan will come from this group. 2. Vet ideas and provide feedback on the plan to the plan writer.	1. Provide a local perspective of watershed features and priority concerns throughout key times in the planning process.	1. Review recommendations of the TAC. 2. Make final decisions about the content of the plan, its submittal, and future cooperative structure.

# Mtgs	Monthly until MOA is signed and then as needed.	Monthly	Biannually	Every other month
Work outside of meetings	Review material in advance of meetings. Actively participate in meetings and provide input requested by consultants. Comment on drafts. Serve on subcommittees as needed.	Review plan during the local plan review stage and public plan review	Review materials in advance of meetings, usually with staff.	

4. Bylaws: Policy Committee Members and staff reviewed the Bylaws. The group consensus was to take additional time to review the Bylaws and take action on Bylaws at the next meeting.
5. BWSR Planning Work Plan and Budget: Aitkin SWCD reviewed the BWSR Work Plan and Budget. Discussed the proposal for facilitation and consultant to write the plan. The consensus was to move forward with the facilitation contract and plan the writing contract and recommend that the Aitkin SWCD Board develop contracts with Region 5 and Houston Engineering Inc., as described in the presented quotes.
6. Kickoff Meeting: Consensus to schedule the Kickoff Event on Monday, June 06, 2022, at Camp Ripley from 4:00 to 6:00 p.m. More details will be provided at the next meeting.
7. Meeting schedule: The consensus was to meet on the 4<sup>th</sup> Tuesday of the month from 2:00 to 4:00 p.m. in the Crow Wing County Land Services Building.  
Meeting adjourned at 3:30 p.m.